



# **Watermark Classical Academy**

2022-2023 Enrollment Application

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# Welcome

Prospective WCA family,

We are honored by your interest in becoming a part of Watermark Classical Academy!

The steps to completing registration are:

- STEP 1: Complete an application from our website. It will be made available on January 24th, 2022. Beginning January 31st, this can either be printed and submitted in person at the school or filled out electronically and emailed to [admissions@watermarkclassical.com](mailto:admissions@watermarkclassical.com).
  - Enrollment will close when class sizes reach 16 students, and a waiting list will begin.
- STEP 2: WCA's Instructional Head of School (Mrs. Anna Conley) will contact you to schedule a student evaluation and family interview or to notify you about your waiting list status.
- STEP 3: After the evaluation and family interview, we will notify you as to the admittance of your student(s).
- STEP 4: Upon acceptance, pay the tuition deposit of \$400 per child by check made out to Watermark Classical Academy. Tuition deposits can be sent to:  
WCA Administration  
P.O. Box 397  
Sewickley, PA 15143
- STEP 5: WCA will notify you of your enrollment status no later than May 1, 2022.

Please do not hesitate to reach out to us with any questions or concerns. We look forward to continuing our partnership with families throughout the 2022-2023 school year.

Blessings,

Anna Conley  
WCA Instructional Head of School & Teacher

Caleb Vits  
WCA Administrative Head of School & Teacher

# Application

## Family Application

Father's Name: \_\_\_\_\_

Father's Email: \_\_\_\_\_

Father's Phone: \_\_\_\_\_

Father's Address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Mother's Email: \_\_\_\_\_

Mother's Phone: \_\_\_\_\_

Mother's Address: \_\_\_\_\_

Family's Church: \_\_\_\_\_

Pastor Name: \_\_\_\_\_

Pastor Number: \_\_\_\_\_

Pastor Email: \_\_\_\_\_

# Student Information

## Student 1

Full Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Grade level for 2022-2023 school year: \_\_\_\_\_

Previous school enrollment/experience:

## Student 2

Full Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Grade level for 2022-2023 school year: \_\_\_\_\_

Previous school enrollment/experience:

## Student 3

Full Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Grade level for 2022-2023 school year: \_\_\_\_\_

Previous school enrollment/experience:

Please list any significant allergies (food or otherwise) your child(ren) may have:

Please note any medical issues your child(ren) has of which we should be aware:

Explain in a few sentences why you want your child(ren) to attend WCA:

How did you hear about WCA?

How does your family life promote the idea of finding joy in learning?

What virtues would you most like your child(ren) to exhibit?

If you found your child was sinking academically, how would you respond?

If a conflict arises between you or your child and the classroom teacher, how would you attempt to resolve it?

What is your family's relationship like with your local church?

## Educational History

Please summarize each child's curricular and educational experience through the end of the 2021-2022 school year. *Please note homeschooled vs. public/private classroom and specific levels of curriculum completed as well as the name of the curriculum if possible!*

WCA is not staffed to handle students with severe learning disabilities or those who exhibit consistently challenging or disruptive behavior. For your child's best interest, please be candid and share any past behavioral or academic struggles up to this point:

Please explain if your child is currently or has ever been seen by a psychiatrist or counselor. If so, please provide additional details and share if your student has been formally diagnosed with any clinical disorder or learning disability:



# Educational Philosophy

Please review the following documents, and initial all that you agree with:

- 1. [Statement of Faith](#) \_\_\_\_\_
- 2. [Student Discipline Policy](#) \_\_\_\_\_
- 3. [Mission & Vision](#) \_\_\_\_\_
- 4. [Learning Disability Policy](#) \_\_\_\_\_
- 5. [Parent Responsibilities & PA Homeschooling Requirements](#) \_\_\_\_\_
- 6. [School Safety Policy](#) \_\_\_\_\_
- 7. [School Uniform Policy](#) \_\_\_\_\_

If there are any points of philosophy or school policy which do not align with your family goals, please explain:

# WCA Policies

## Student Discipline Policy

Watermark Classical Academy believes, in accordance with Scripture, the primary responsibility of raising a child to be that of the parents. However, when a child is under the care of The Academy, we are honored to thoughtfully assume the role of guiding, encouraging, and correcting children as part of the partnership we have with families.

The intention of all disciplinary measures is to act within the biblical standards of conduct and speech as is appropriate for a teacher and student relationship. The Academy will work with parents and students to establish individual behavior plans when deemed necessary. However, as a general guideline for classroom management, WCA has established the following principles for handling classroom disruption/student misbehavior:

1. All classrooms at WCA have a proactive approach to classroom management. This begins with establishing clear expectations, routines, and procedures.
2. All classroom teachers will praise in public and correct in private – our desire is for students to grow academically, spiritually, and emotionally. By setting clear expectations and addressing times of correction with grace and clarity, we do our very best to support the work our parents have already done in the home.

If private correction does not encourage a change in behavior, WCA teachers will meet with parents to develop an individual behavior plan for continued disruptive or challenging classroom behavior.

Student behavior requiring immediate disciplinary action could include but is not limited to the following:

1. Inappropriate speech
2. Inappropriate conduct (either harmful, sexual, or altogether negligent) whether to oneself, with another student, or with property belonging to another.
3. An inability to meet the academic standard
4. Accumulated absences
5. Plagiarism
6. A consistent neglect of dress standards
7. Inappropriate speech or conduct on the part of a family member or friend that is disruptive to the learning environment at WCA
8. Any action which breaks state or federal law
9. Any conviction by a state or federal court
10. Consistent disruption of the class, affecting the learning environment of fellow students

WCA always desires to manage student behavior in accordance with what the teacher understands to be the parents' desires. However, WCA also reserves the right to suspend or expel a student from class for any length of time deemed necessary by WCA's leadership due to behavior that does not meet the standards agreed to upon enrollment.

# Safety Policy

The safety of students is the most important thing to us each day. We have done our best to prepare for emergency situations, and will continue to plan and practice for a variety of emergencies. The proactive measures we have taken include:

1. The building is locked from 8:30 – 12:30 every day.
2. Every classroom has a phone with the ability to intercom the rest of the building in the case of an emergency.
3. Each classroom has a fire and emergency packet. This includes a class roster, any special medical information, and parent contact information. This packet is to be carried by the teacher for fire drills or other emergency evacuations.
4. We have two planned meeting locations should evacuation be necessary.
5. WCA has worked to build a relationship with local police. We have an officer occasionally walk the building and local emergency responders are familiar with our classroom spaces and building layout.
6. We have first aid kits in every classroom, and teachers who are first aid and CPR certified.
7. All teachers and substitutes have child safety clearances. No adult will be left unattended with students who has not been hired by WCA.

# Uniform Policy

At Watermark Classical Academy, we believe a uniform reduces distractions and de-emphasizes the impact that student dress can have on the learning and social environment of the classroom. We also believe wearing a uniform represents the unity of our students and creates an outward expression of the teamwork it takes to participate in a classroom marked by excellence and joy. For this reason, we require students wear a uniform for class unless otherwise specified by the teacher for a particular reason.

## Uniform Requirements

WCA has a partnership with Lands' End – you can purchase uniforms on our school website with Lands' End. Parents may purchase uniforms at the store of their choice. Walmart, Old Navy, and Target all carry uniform clothing – we simply ask that the items you purchase are made to be school uniforms. Expectations for dress are as follows:

- Skirts/Pants/Shorts/Jumpers: We ask students wear khaki skirts, pants, shorts, or jumpers. No particular style or fit is required, but we do ask the clothing item was intended to be a school uniform. (no cargo shorts, leggings, khaki jeans, or distressed items).
- Shirts: White or navy collared shirts
- Sweaters: Navy sweater *or* school hoodie (School sweatshirts will be available for order in September.)
- Shoes: Students may wear any close toed, reasonable school shoes. Please no light up or other distracting shoes.

# WCA Core Beliefs

## Statement of Faith

The statement of faith adopted by Watermark Classical Academy, its staff, and its board is limited to primary Christian doctrine held throughout the centuries by Christian churches.

1. We believe the Bible alone to be the word of God, the ultimate and infallible authority for faith and practice.
2. We believe that there is one God, eternally existent in three Persons: Father, Son, and Holy Spirit. He is omnipotent, omniscient, and omnipresent.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that, for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.
5. We believe that salvation is by grace through faith alone.
6. We believe that faith without works is dead.
7. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.
8. We believe in the resurrection of both the saved and the lost; they that are saved to the resurrection of life and they that are lost to the resurrection of damnation.
9. We believe in the spiritual unity of all believers in our Lord Jesus Christ.
10. We believe the chief end of man and all his efforts is to glorify God and enjoy Him forever.

## Mission

Watermark Classical Academy is a University Model program that exists to partner with parents in providing an excellent classical education which aims to equip students to walk in the wisdom of God and joyfully pursue a life of learning.

*May the God who gives endurance and encouragement give you the same attitude of mind toward each other that Christ Jesus had, so that with one mind and one voice you may glorify the God and Father of our Lord Jesus Christ. - Romans 15:5-6*

## Vision

To be a gospel-centered community driven by learning and excellence for the glory of God.

## Vision for Students

- to actively and joyfully engage in learning
- to grow in virtue and Christ-like character
- to cultivate creativity and curiosity in the classroom

## Vision for Parents

- to model a life of learning and biblical worldview for students
- to partner with teachers in the education of students

## Vision for Parents

- to display a love for God, children, and teaching
- to partner with parents in the education of students
- to prepare thoughtful and meaningful learning experiences for students using classical curriculum

# Parents and Students

## Parent Responsibilities

Because Watermark Classical Academy is not identified by the State of Pennsylvania as a school, it is imperative that we work closely with parents to ensure the student is properly registered as a homeschool student. Likewise, since we are a Christian institution of education, we expect and anticipate a close partnership with parents to ensure the student is maturing adequately throughout the school year.

We hope to see parents providing emotional, spiritual, and physical leadership at home; we also hope to see parents mature their own academic understanding, reading books alongside their student and discussing the contents of their student's education at home, in the car, and in other non-academic settings.

Parents set the framework and tone for the student's entire education. As primary educator, it is ultimately up to the parents to train their child in the way they should go. We, as primary teachers in specific academic subjects, are happy to partner with like-minded parents to faithfully mature their student in the Lord and in the great academic disciplines set before them.

## PA Homeschool Requirements

The Academy will guide families through the process, but official filing of paperwork, and the completion of hours not done at WCA will be the sole responsibility of parents. A summary of the year and what the state of Pennsylvania requires from homeschooling families (and how WCA will partner with families) is as follows:

1. Parent completes a notarized affidavit with educational objectives and submits to their local school district by August 1.
  - Parent will be named the supervisor of student's education in this document.
  - The Academy will provide copies of both of these documents.
2. Parent provides updated health and dental records which must be signed by pediatrician and dentist.
  - The Academy will provide copies of needed forms.
3. Compile a portfolio of student work which demonstrates learning and progress throughout the school year.
  - The Academy will collect all academic work samples for the portfolio.



4. Keep a daily log which tracks a minimum of 180 days of instruction.
  - The Academy will track each day on campus.
  - Parents will track additional days.
  - The Academy will provide a log for parents to use.
5. Standardized tests must be taken in grades 3,5, and 8.
  - The Academy will help parents navigate the completion of these tests.
6. Regularly add music, gym, and fire safety to a students' home education days.
  - The Academy will not be providing extracurricular activities. Parents will need to log these hours on the form provided.
7. Use an approved evaluator to interview student, evaluate portfolio, and write formal evaluation to be submitted to superintendent by June 30.
  - The Academy will provide a qualified evaluator (to be paid by the parent) to have the evaluation completed at WCA. Parents may also use an independent evaluator of their choice.

## Students with Learning Disabilities

Watermark Classical Academy is not staffed to handle students with severe learning disabilities or those who have severe behavioral problems. For their child's best interest, WCA will seek to work as closely with a parent of a struggling child and exhaust the resources available to us within the framework of our mission to provide an equal education for all students in the classroom. WCA maintains the right to forego the teaching and overseeing of a child's education when they conclude the child cannot meet either the social or academic standards set forth by WCA.

# Financial Commitment

## Contractual Obligation

**Please note:** Contractual obligations begin once the Director of Admissions sends the student's acceptance letter. Financial commitments are binding for the entire school year. This holds for students who withdraw anytime during the school year, whether the second week or mid-year.

I agree to pay this student's tuition amount by (please initial):

\_\_\_\_\_ paying in full with a check

\_\_\_\_\_ paying by semester with a check

\_\_\_\_\_ paying monthly with a check

## Authorization & Signature

### Information in School Directory

For the sole purpose of parents contacting parents and school officials contacting parents, please signify if you will allow your phone number(s), email(s) and address put in our school directory. This directory will not be publicly posted on WCA's website, only made available to WCA families. Please initial your choice below.

\_\_\_\_\_ Yes, I agree.

\_\_\_\_\_ No, please do not publish this information.

### Contracting Signature

By writing (or typing) my full name in the box below and submitting this form, I certify this application is correct. I understand my financial and parental commitment and the dates for tuition payment. I agree to faithfully meet my obligations to WCA. I have read, understand, and agree with the school's guidelines and policies.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date